**ALKA KOUNDAL**

**Contact no: 8360628903**

**E-mail Id: alka09koundal@gmail.com**

**Career Objective:**

To work proactively for the growth of professional & forward-looking industry in a manner where my potential is utilized to the fullest, thereby leading to growth of both the organization as well as my career in the organization.

I am a person with strong commitment, pleasing personality, good communication skills & the ability to work positively. I consider myself familiar with Information Technology aspects and confident of my ability to work in a team.

**Work History:**

|  |  |
| --- | --- |
| **Name of Company/Institute** | **Year** |
| Bright Academy, Chandigarh | May-2014 to Apr 2021 |

**Educational Qualification:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Examination** | **Specialization** | **School/College** | **Board/**  **University** | **Passing Year** | **%** |
| B. Tech | INFORMATION TECHNOLOGY | Rayat Bahra College,  Hoshiarpur | PTU | 2012 | 77.4 |
| Intermediate | Non medical+Medical | Kendriya Vidyalaya. | CBSE | 2008 | 65.20 |
| Matriculation | Matriculation | Kendriya Vidyalaya. | CBSE | 2006 | 76.80 |

**Training & Certification:**

|  |  |  |
| --- | --- | --- |
| **Name of Company/Institute** | **Year** | **Duration** |
| **PIC N FRAMES,CHANDIGARH** | Dec-May, 2012 | 6 months |
| **TWIZ Infotech,Hoshiarpur** | June-July, 2011 | 2 months |
| **Rayat Bahra College of Engineering of and Nano Tech. For Women** | June,2009 | 1 month |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Projects**   |  |  | | --- | --- | | 1. Supply Chain Management in jsp. | 1. Online Attendance in PHP. | | 1. Educational University in html. | 1. India Travel House in PHP. | |

**Technical Skills:**

* **Language :** HTML, JAVA Basics,JSP, PHP, Basics of C++.
* **Theoretical Concepts :** System Analysis and Design, Management Information System.

**Strengths:**

* Working in teams, positive attitude and self believe.
* Optimistic and Adjustable nature.
* Good communication skills.

**Extra-Curricular Activities:**

* Participated in inter college Sports activities.
* Organize the inter college events.
* Participation in other events in college.

**Date**: 27-12-2013